

How to Reserve the Le Chateau Cottage

Reservation Request forms can be found on the Le Chateau page at <http://www.cam-ss.com/our-communities.aspx> or in the drawer of the side table located near the south elevator in the lobby.

Complete the form and mail it to the Le Chateau Association, 37 Sunset Drive, Sarasota, Fla. 34236 or drop it in the Le Chateau Association box in mailroom.

Requests cannot be made more than 6 months prior to the intended date(s) requested.

An owner cannot have more than 2 reservations on the calendar at one time.

Requests will be processed as they are received. If there are multiple requests for holiday weeks, a lottery system may be employed.

Owners will be notified via email if the cottage is available for the dates requested. If available, owners must submit 2 checks to the Association:

- One check for the total amount for the stay plus the \$150 cleaning fee
- One check for the \$100 security deposit, which will be returned upon satisfactory inspection after checkout.

Cancellation Policy. (Must be submitted in writing)

100% refund if you cancel at least 1 month before check-in

50% refund (minus security deposit) if you cancel at least 14 days before check-in

25% refund (minus security deposit) if you cancel at least 7 days before check-in

No refund if you cancel less than 7 days before check-in